

**Latino Studies
Career and Internships Guide**

Compiled by the Department of Latino and Caribbean Studies, Rutgers University



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On-Campus Opportunities

- Career Services: Diversity Programs
Offers information on career planning, job or internship search strategies, and scholarships for minority students.
 - <https://careers.rutgers.edu/diversity>

- Center for Latino Arts & Culture
The CLAC presents arts and humanities programs university-wide for faculty, students, staff, and the broader community beyond Rutgers. Programs are designed to advance academic excellence, support Latino/a artists, further documentation of Latino/a scholarship and foster cross-cultural affiliations. CLAC accomplishes this through research, publications, and presentation of artists' productions and humanities scholarship.
 - <http://clac.rutgers.edu/>

- University Equity and inclusion.
 - <https://diversity.rutgers.edu/>

- Aresty Research Center for Undergraduate
ARC staff assists students in learning about the process of undergraduate research, identifying faculty mentors or projects, defining research goals, seeking funding for a project, seeking guidance in the ethical aspects of doing research, and presenting their findings to the university and the general public.
 - <http://aresty.rutgers.edu/>

- Institute for Research on Women Learning Community Scholars Program
IRW LC Scholars build community through weekly meetings, discussion of readings and attendance at IRW Distinguished Lectures. Additionally, LC Scholars work with IRW faculty and graduate students on theme-related research projects. Thus, while focusing on their own research on gendered agency, IRW LC Scholars have the opportunity to learn from leaders in the field.
 - <https://irw.rutgers.edu/programs/learning-community>

- WINGS Mentoring Program

Women INvesting in and Guiding Students is a college-to-career mentoring program designed to link successful professional women with selected Rutgers female students from across the Rutgers University campuses. WINGS is a voluntary opportunity for selected Rutgers sophomores, juniors and seniors to: learn about the mentoring process before they enter the workforce; make connections with professional role models; develop networks to expand career opportunities; and hear first-hand accounts of successful strategies to address workplace issues.

➤ <https://smlr.rutgers.edu/faculty-research-engagement/center-women-work-cww/areas-expertise/womens-leadership-advancement>

- New Leadership NJ Summer Institute
NEW Leadership™ is the Center for American Women and Politics' national initiative to educate and empower the next generation of women leaders. NEW Leadership™ teaches college women the value of civic engagement and encourages them to see themselves as empowered leaders who can effectively participate in politics and public policy.

➤ <https://cawp.rutgers.edu/programs/new-leadershipr/susan-n-wilson-new-leadershipr-new-jersey>

Internships

New Brunswick

New Labor

New Labor is an alternative model of worker organization that combines new and existing strategies to improve working conditions and provide a voice for low-wage, young, immigrant workers in central New Jersey. Adapting to the changes of the economy, New Labor strategically utilizes worker advocacy, customized training, and grassroots enterprises to leverage members' interests at work and in their communities.

New Labor offers internships in the following areas:

- Educational Programming: ESL, computer training, and occupational health and safety awareness courses.
- Civic Engagement Campaign:
 - Voter education campaign - Educating Latino voters and naturalized citizens on political issues, federal immigration reform, and rights in the workplace.
 - Fair Immigration Reform Movement- petition drive and public forum with elected officials in New Brunswick.
- Workplace Organizing:
 - Union Organizing Campaign - Study issues in the workplace to establish labor organizing campaign (collective bargaining, improving working conditions, enforcement of labor laws, wage raises, and paid wage enforcement).
 - Economic Opportunity Program - paid, stored value card and the development/building of credit.

Requirements: At least basic knowledge of Spanish, consistency with follow up and meeting deadlines, flexibility, and a good sense of humor. Some projects require being in the office at specific times and days, while others -- generally writing, research, or conversing with specific people -- could likely be done according to a more flexible schedule.

➤ <https://newlabor.org/>

New Brunswick Tomorrow

New Brunswick Tomorrow is a private, non-profit organization dedicated to fostering public/private networks of agencies, institutions and volunteer organizations that are enriching the lives of the people of New Brunswick, promoting self-sufficiency and personal dignity for every individual. New Brunswick Tomorrow is designed to serve people of all ages, holistically, from infants to the elderly.

Specific duties and responsibilities depend upon which department the intern is assigned to and the organization's needs at the time of the internship.

Past interns have:

- Conducted or assisted with community research
- Created a brochure and presentation on a community health issue
- Supported the organization's overall operations

Time Commitment: Average workday: 9am - 2 pm

➤ <http://www.nbtomorrow.org/>

Lazos America Unida

Lazos America Unida is a community organization that creates spaces where people can interact with one another and exchange knowledge regardless of gender, race, ethnicity, or religion through a variety of community projects based on personal and collective prosperity.

Interns work in the following areas:

- Website development
- Creating photography/video promotional materials
- Curriculum development
- Adult education (tutoring)
- Community outreach
- Coordination of various programs and events
- Specific projects include:
 - The Marigold Group - curriculum development, coordination of "Mercado Day", creation of a map with Mexican food sources in New Brunswick (bodegas, restaurants, etc.).
 - New Jersey's Mexican Organizations Forum - organization of forum.

- New Brunswick 4-H Development Project- lead a 4-H family team.
- M.O.V.E.N. Project (Motivating Ourselves Via Exercise and Nutrition) - Coordinate the M.O.V.E.N team, schedule agenda, and lead 4-H M.O.V.E.N. youth workshops.
- Day of the Dead Event - coordinate Day of the Dead activities including craft activities, an art exhibition, family workshops, and dance groups.
- Friends of the Library - act as book sale coordinator, conduct community outreach to recruit new members, and coordinate community activities held at the library.
- “Plaza Comunitaria” Project - tutor adults (bilingual students preferred), organize workshops, create a participant database, and write up monthly reports.

- <https://lazosamericaunida.org/>
- <https://www.facebook.com/LazosAU/>

Perth Amboy

Mayor’s Office

Interns work in various departments based upon their skill set and interests. Contact Department Chair to apply.

- <https://www.perthamboynj.org/government/mayor>

Newark

NJ Hispanic Research & Information Center, Newark Public Library

Interns work on the Puerto Rican Community Archives, a community archive focusing on the study of Puerto Rican heritage in New Jersey. The Puerto Rican Community Archives is the first effort of its kind to create and build a collection of primary resources on the history and culture of New Jersey’s Puerto Rican community. Its mission is to create a single comprehensive resource registering the history, culture and contributions of this previously undocumented community of 20th century immigrants.

- <https://npl.org/collections-services/njhric/>

New York City

The Nuyorican Poets Cafe

The Nuyorican presents groundbreaking works of literature, music, theater, performance art, poetry slam, hip-hop and visual art, and champions established as well as rising artists from every background imaginable.

- Development Intern
 - Assist the executive director in researching new potential sources of contributed income, reaching out to past and current donors, preparing materials for grant applications and sponsorship proposals. Ideally, this intern will have previous development experience and excellent writing/research/organizational skills as well as basic familiarity with the Cafe's mission, history and programs.
- Programming Intern
 - Assist the executive director and program curators in booking events, scouting artists, maintaining and updating the event calendar, corresponding with artists about load-in, contracts, payment and other logistical issues as needed. This intern must have prior experience with programming, booking and/or artist management, and should have a fair amount of familiarity with the Cafe's programs.
- Publicity/Outreach Intern
 - Work with the staff and artists to prepare and disseminate periodic press releases and listings e-blasts for Cafe events; assist in fielding press requests and arranging press events as needed. The Cafe will be launching several new initiatives in the coming months; this intern will help to shape the outreach efforts that accompany these launches. The Publicity/Outreach intern should have relevant prior experience, excellent writing and communication skills, an upbeat and collegial attitude and some familiarity with the Cafe's programs.
- Multimedia Intern
 - The Cafe has particular need for a technically savvy intern who can help the staff and curators compile, archive and in some cases post online the many recordings of past Cafe events (as well as excerpts from radio and TV interviews that feature members of the Cafe community). Ideally, this intern

would have strong HTML skills, the ability to work with recorded material across multiple audio and visual platforms, a high level of organizational skill and interest in the minutiae of archiving.

The Nuyorica Poets Cafe has a small staff and a large community of contributing artists, curators and consultants. Internships will be part-time and unpaid; interns will have the opportunity to work in an informal but extremely active administrative environment, and to witness numerous performances, rehearsals and workshops at the Cafe.

- <http://www.nuyorican.org/>

Rutgers University

Institute for Women's Leadership: Community Leadership, Action and Service Project

The Community Leadership, Action and Service Project (CLASP) is a service-learning program that offers women students at Rutgers firsthand experience in a community-based organization in Central New Jersey. Internship placements include projects focused on youth empowerment, arts education, public health, literacy and domestic violence prevention. Students gain valuable work experience while learning how organizations are addressing community challenges associated with social, economic and political inequality. In addition to weekly internship commitments, students attend a weekly seminar to sharpen their critical thinking and leadership skills. CLASP is not simply a summer internship; students critically engage with issues such as immigration, social justice, and poverty and reflect on ways to create social change.

- <https://iwl.rutgers.edu/clasp-internship-sites/>

Rutgers University Federal Relations Office Internship

Rutgers offers a nine-week, undergraduate internship each summer. The session for the summer internship is June 2, 2009 through July 31, 2009. A 40-hour per week commitment is expected. A \$3,000 stipend will be offered to the selected student to help cover living expenses in Washington, D.C. The student will be responsible for arranging his or her own travel and lodging in Washington.

While there is certainly flexibility to tailor the responsibilities to the student's interests, the general government relations functions to be performed include:

- Attend congressional hearings and submit summaries to the Association of American Universities (AAU).
- Aid in planning RU Congressional Seminars and demonstration projects on Capitol Hill.
- Accompany staff to meetings on Capitol Hill and with the higher education community.
- Attend monthly meetings with the Washington representatives of New Jersey corporations (The New Jersey Group) and assist with the preparations of these meetings.
- Share in the general work of the office, including administration, tracking legislation, and responding to congressional requests for information.

Undergraduate students with a particular interest in political science, public policy, science policy, or communications are encouraged to apply. Applications for the summer program are due February 27, 2009. Selection of our summer intern will be made by mid-March 2009. To apply, please submit a resume and cover letter to the following address:

Rachel Marcus
Federal Relations Assistant
Office of Federal Relations
444 North Capitol Street, NW – Suite 351
Washington DC 20001
rachel@oldqueens.rutgers.edu

Phone: 202.220.1336

Fax: 202.220.1337

- <https://externalaffairs.rutgers.edu/federal-relations/federal-relations-overview>

New Jersey

DiversityInc Magazine

DiversityInc is the leading publication on diversity and business. Founded in 1998 as a web-based publication, the monthly print magazine was launched in 2002. DiversityInc.com has the largest dedicated career center for diverse professionals, and a core part of its business is benchmarking companies against its DiversityInc Top 50 Companies for Diversity data.

➤ <http://www.diversityinc.com/>

New York City

Center for Community Change

The Center for Community Change strengthens, connects and mobilizes grassroots groups to enhance their leadership, voice and power. We believe that vibrant community-based organizations, led by the people most affected by social and economic injustice, are key to putting an end to the failed "on your own" mentality of the right and building a new politics based on community values.

Founded in 1968 to honor the life and values of Robert F. Kennedy, the Center is one of the longest-standing champions for low-income people and communities of color. Together, our expert staff and dynamic partners confront the vital issues of today and build the social movements of tomorrow.

➤ <http://www.communitychange.org/>

New York City Citywide Summer Internships

The Department of Citywide Administrative Services (DCAS) administers internship programs to introduce college students and recent graduates to public service. Through the Urban Fellows Program, and the Public Service Corps, college students/recent graduates receive valuable work experience in exchange for academic credit or stipends, depending on the program.

- The Urban Fellows Program is open to graduates no more than two years out of college. For more information about the Urban Fellows Program call **311** or dial **(212) NEW-YORK** if outside of NYC.

<https://www1.nyc.gov/site/dcas/employment/urban-fellows.page>

<https://www1.nyc.gov/site/dcas/employment/internship-opportunities.page>

<https://www1.nyc.gov/site/dcas/employment/summer-internship-program.page>

<https://www1.nyc.gov/site/dcas/employment/internships.page>

Latina Magazine

100 percent Latina. 100 percent American. All pride. All passion. This is how Latina Media Ventures (LMV) sees its unique world. And it is what drives the mission to bring the U.S. Latin community the best, most empowering, engaging and culturally relevant content across a range of media platforms that include publishing, digital, live events and consumer products and services.

➤ <http://www.latina.com/>

New Jersey

Congressional Intern for US Senator for NJ, Corey Booker

A Senate internship is a great way for young people to see first hand how the Senate and their government functions.

<https://www.booker.senate.gov/services/internships>

Latino Leaders Fellowship Institute (Center for Hispanic Policy, Research and Development; NJ Department of Community Affairs) - Hispanic Interns in Community Service Program

The Center for Hispanic Policy, Research and Development (CHPRD) empowers the Hispanic community in New Jersey through inclusion in policy development by ensuring access to services and programs. The CHPRD facilitates professional and leadership development, emphasizes the richness and diversity of the Latino culture, and supports programs through funding collaborations with public and private entities.

A 10-week summer program geared toward leadership and professional development, the Hispanic Interns in Community Service Program and the Latino Leaders Fellowship Institute have offered quality internship experiences for Hispanic/Latino college students since 1988. Hispanic college students work in a government, corporate or non-profit setting and participate in leadership training conducted by Rutgers University's Center for Strategic Urban Community Leadership.

The Latino Leaders Fellowship Institute equips the interns participating in the Hispanic Interns in Community Service Program with skills essential to executive leadership. Interns learn to assess their own leadership styles and communication skills. Interns are required to complete an individual course project throughout the 10 weeks.

- The Center for Hispanic Policy, Research and Development (CHPRD) empowers the Hispanic community in New Jersey through inclusion in policy development by ensuring access to services and programs. The CHPRD facilitates professional and leadership development, emphasizes the richness and diversity of the Latino culture, and supports programs through funding collaborations with public and private entities.
- A 10-week summer program geared toward leadership and professional development, the Hispanic Interns in Community Service Program and the Latino Leaders Fellowship Institute have offered quality internship experiences for Hispanic/Latino college students since 1988. Hispanic college students work in a government, corporate or non-profit setting and participate in leadership training conducted by Rutgers University's Center for Strategic Urban Community Leadership.
- Interns who successfully participate in a placement site and complete the leadership institute can compete for scholarships awarded by PSE&G and the Foundation for the CHPRD. Scholarships are payable in two installments covering tuition for the fall and spring semesters immediately following the Internship Program, and are contingent upon academic performance. Interns must maintain a 3.0 GPA and demonstrate financial need. Scholarship recipients are selected by a Scholarship Committee consisting of alumni and staff of the CHPRD.

➤ <https://www.nj.gov/state/chprd.shtml>

State of New Jersey Office of the Child Advocate

The Office of the Child Advocate also offers internships to college students interested in learning more about public policy and communications. Internships are available both during the academic school year and in the summer. Undergraduate internships are designed to help students gain exposure to politics and government. The work may include administrative/ clerical tasks, communicating with constituents and stakeholders, research and writing assignments. Interns are

expected to have a high level of professionalism and commitment. They also have the opportunity to participate in training sessions and seminars provided by/offered to the Office of Child Advocate and the Department of the Public Advocate.

Compensation is not available.

Interested applicants should send a cover letter, resume, writing sample and transcripts (if available) to:

**240 West State Street, 7th Floor
P.O. Box 092
Trenton, NJ 08625**

➤ <https://www.nj.gov/dcf/about/divisions/oa/>

National

Congressional Hispanic Caucus Institute Internship

Every summer (early June-early August), a cadre of promising Latino undergraduates from across the country are selected for an eight-week leadership training program in the nation's capital. While in DC, students complete internships on Capitol Hill, participate in a CHCI curriculum that focuses on their professional development and learn about the importance of civic engagement. This comprehensive three-prong approach provides an extraordinary professional, learning and networking experience for students.

- Selected participants will receive:
 - Domestic round-trip transportation to Washington, DC
 - Summer housing - room and board
 - \$2,500 total gross stipend for local expenses
 - Placement in a Congressional office
 - Weekly leadership development sessions

➤ <http://www.chci.org/>

Hispanic Association of Colleges & Universities Internship

HACU National Internship Program (HNIP) program recruits college students for paid summer and semester-long internships at federal agencies and private corporations in Washington, DC, and throughout the country. These ten and fifteen-week internship programs give college students direct experience in a myriad of careers in the federal and corporate sectors.

- <https://www.hacu.net/hacu/HNIP.asp>

INROADS Internship

The mission of INROADS is to develop and place talented minority youth in business and industry and prepare them for corporate and community leadership. INROADS seeks high performing Black, Hispanic/Latino, and Native American Indian students for internship opportunities with some of the nation's largest companies. Our rigorous career development training process will challenge you to commit to excellence and raise the bar on your personal expectations.

- <http://www.inroads.org/>
- <https://inroads.org/internships-program/>

Smithsonian Center for Folklife and Cultural Heritage Internship

Internships are offered year-round in various fields including cultural anthropology, folklore, ethnomusicology, museum studies, arts administration, graphic design, marketing, and library science. Intern projects, conducted under the guidance of the Center's professional staff, often center on research for, design and production of the annual Smithsonian Folklife Festival, Smithsonian Folkways Recordings, educational outreach projects, video projects, or the Ralph Rinzler Archives.

Internships can be from four weeks to one year, full- or part-time, though working at least 15-20 hours per week is preferred. Submission deadline for summer internships is March 15; there are no deadlines for getting applications in for the rest of the year. These are non-paying internships.

Please return the application by email, fax, or mail to the following address:

Arlene Reiniger
Smithsonian Institution
Center for Folklife and Cultural Heritage
PO Box 37012, MRC 520
600 Maryland Ave., SW, Suite 2001
Washington, DC 20013-7012
Phone: (202) 633-6443
Fax: (202) 633-6476
Email: reinigera@si.edu

- <https://folklife.si.edu/internships/smithsonian>

Junior Fellows Summer Intern Program, Library of Congress

The Library of Congress Junior Fellows Summer Intern program offers undergraduate and graduate students insights into the environment and culture of

the world's largest and most comprehensive repository of human knowledge. Working with the staff, curators, and the incomparable collections of the Library of Congress, interns will be exposed to a broad spectrum of library work: preservation, reference, access standards, information management, the U. S. copyright system and gift collections.

- No previous experience is necessary, but internships are competitive and special relevant skills are desirable. Selection will be based on academic achievement, letters of recommendation, and in most cases an interview with a selection official.

➤ <https://www.loc.gov/internships-and-fellowships/overview/>

Voice of America

General Information:

- Location: Washington, D.C.
- Eligibility: Current enrollment at an accredited college or university, though exceptions are occasionally made for outstanding high-school students
- Deadline: Rolling (6-12 weeks before desired start date)
- Compensation: Voluntary and unpaid (though a transportation stipend is provided)
- Credit: College credit is available, depending on student's school
- Fields: Engineering, Journalism, Language Broadcasts, Public Affairs, Special English, TV Technical Studio Operations, and TV to Africa
- Benefits: Provides "real world" experience in a diverse and dynamic international broadcast organization

Unfortunately, Voice of America is unable to assist in the procurement of United States visas.

➤ <https://www.insidevoa.com/p/5736.html>

US Commission on Civil Rights

The US Commission on Civil Rights' Student Temporary Employment Program, which includes summer internships, provides flexible, temporary employment that enables students to earn a salary while still in school. Opportunities are very limited and subject to budget constraints. The Student Volunteer Service Program provides unpaid training to students in high school and college related to the students' academic program. The program allows students to explore career options as well as develop their personal and professional skills. Students may work during the school year and/or during the summer vacation periods. This program includes law student positions.

➤ <https://www.usccr.gov/about/careers>

The National Endowment for the Humanities

The National Endowment for the Humanities (NEH) is an independent federal agency that provides support to advance and disseminate knowledge in all of the disciplines of the humanities: history, literature, linguistics, archaeology, jurisprudence and the history, criticism and theory of the arts. NEH grant programs are designed to achieve four objectives: (1) the creation of new knowledge in the humanities; (2) the dissemination of the humanities to the American people; (3) improving humanities education; and (4) preserving and increasing the availability of resources in the humanities. Representative projects include: fellowships for independent scholars, college and university teachers; support for documentary films for airing over the Public Broadcasting System; summer seminars and national institutes for college and school teachers; development of cultural institutions and exhibits; and the preservation of manuscripts, books and artifacts in the nation's archives, libraries and museums.

The National Endowment for the Humanities (NEH) is accepting applications on an open continuous basis for volunteer student and other internships. While we are unable to provide paid internships at this time, we are able to provide valuable experience working in program and administrative offices of the Endowment.

➤ <https://www.neh.gov/>

The Puerto Rico Federal Affairs Administration

The Puerto Rico Federal Affairs Administration (PRFAA) serves as the Office of the Commonwealth of Puerto Rico in Washington, DC. Its mission is to advance the interests, priorities and goals of the Commonwealth, its people and the growing Puerto Rican population across the United States, by representing and advocating for the needs of our communities. By bringing issues of economic development, access to health care and education, and community development to the attention of key policymakers and legislators in Washington, PRFAA seeks to improve the quality of life of all Puerto Ricans.

PRFAA offers internship opportunities for currently enrolled university students in its Communications, Outreach and Public Affairs Division, Government Affairs Division, and Community Affairs Division. PRFAA accepts applications on a rolling basis; interns are recruited on the academic semester schedule.

➤ <https://prfaa.pr.gov/>

Hispanic Communications Network (call to inquire)

Hispanic Communications Network exists for a simple reason: to empower Latino families to achieve health, prosperity and the American dream. We produce dynamic media campaigns that blend television, radio, print and Internet elements to open doors of opportunity for the nation's largest minority group. HCN partners with organizations that share our commitment to strong communities. We enable our clients to communicate directly with Latinos across the United States, crafting compelling messages and delivering them via our unmatched network of traditional and new media outlets. Firmly established on the cutting edge of 21st Century communications, HCN remains committed to the success and well-being of America's booming Hispanic community.

- <http://www.hcnmedia.com/>

Latino/a Associations and Organizations

National Association of Latino Arts and Culture (NALAC)

Founded in 1989, today the NALAC serves more than 300 Latino arts organizations in the United States, including organizations found in Mexican American, Puerto Rican, Cuban, Dominican, Central American, and South American communities within the United States. Through its regional meetings, publications, and programs NALAC provides direct services to its constituency and collects information about current needs and challenges for Latino artists and organizations. NALAC also convenes representatives of these organizations biennially at a national gathering to discuss current issues and topics, and to provide technical assistance and capacity building in a variety of subjects related to organizational development.

- <http://www.nalac.org/>

ASPIRA Association

Founded in 1969, the ASPIRA Association promotes the empowerment of the Puerto Rican and Latino community by developing and nurturing the leadership, intellectual, and cultural potential of its youth so that they may contribute their skills and dedication to the fullest development of the Puerto Rican and Latino community everywhere.

- <http://www.aspira.org/>

- <https://www.aspiranj.org/>

MANA: A National Latina Organization

MANA is dedicated to advancing the status of American women of Hispanic descent. It hopes to reach this goal by promoting leadership among Hispanic women, advocating for public policies that benefit Latinas and their families, improving communication and furthering parity with Hispanics. Before 1994 this organization was known as: Mexican American Women's National Association.

- <http://www.hermana.org/>

UNIDOS/US—(National Council of La Raza)

A private, nonprofit, nonpartisan, tax-exempt organization established in 1968 to reduce poverty and discrimination, and improve life opportunities for Hispanic Americans. NCLR is the largest constituency-based national Hispanic organization, serving all Hispanic nationality groups in all regions of the country.

- <https://www.unidosus.org/>

National Association of Hispanic Journalists

The National Association of Hispanic Journalists (NAHJ) is dedicated to the recognition and professional advancement of Hispanics in the news industry. Established in April 1984, NAHJ created a national voice and unified vision for all Hispanic journalists.

NAHJ is governed by an 18-member board of directors that consists of executive officers and regional directors who represent geographic areas of the United States and the Caribbean. The national office is located in the National Press Building in Washington, DC.

- <http://www.nahj.org>

For a more complete listing of national Latino/a associations please visit the following websites:

- http://journals.dartmouth.edu/latinox/resource_center/academics4.shtml#ene

For a listing of Latino/a Studies Centers for Research please visit the following websites:

- http://journals.dartmouth.edu/latinox/resource_center/academics2.shtml

National Nonprofits

The Tomás Rivera Policy Institute

Founded in 1985, the Tomás Rivera Policy Institute (TRPI) advances informed policy on key issues affecting Latino communities through objective and timely research contributing to the betterment of the nation.

The Tomás Rivera Policy Institute (TRPI), a freestanding, nonprofit, policy research organization, helps shape public policy by providing elected officials and community leaders with non-partisan research. The Institute has published 200 research reports and policy briefs addressing a wide range of topics – from immigration and education to technology and employment.

- <https://socialinnovation.usc.edu/special-initiatives/tomas-rivera-policy-institute/>

Society of Hispanic Professional Engineers

The Society of Hispanic Professional Engineers (SHPE) was founded in Los Angeles, California, in 1974 by a group of engineers employed by the city of Los Angeles.

Their objective was to form a national organization of professional engineers to serve as role models in the Hispanic community. The concept of Networking was the key basis for the organization. SHPE quickly established two student chapters to begin the network that would grow to encompass the nation as well as reach countries outside the United States. Today, SHPE enjoys a strong but independent network of professional and student chapters throughout the nation.

- <https://www.shpe.org/>

Association of Hispanic MBAs and Business Professionals

The National Society of Hispanic MBAs (NSHMBA) was created in 1988 as a 501(C)(3) non-profit organization. Widely known as the "Premier Hispanic Organization," NSHMBA serves 32 chapters and 8,000 members in the U.S. and Puerto Rico. It exists to foster Hispanic leadership through graduate management education and professional development. NSHMBA works to prepare Hispanics for leadership positions throughout the U.S., so that they can provide the cultural awareness and sensitivity vital in the management of the nation's diverse workforce.

- <https://www.prospanica.org/>

National Hispanic Caucus of State Legislators

The NHCSL is the preeminent organization serving and representing the interests of Hispanic state legislators from all states, commonwealths, and territories of the United States. Our mission is to serve as a catalyst for joint action on issues of common concern to all segments of the Hispanic community; a forum for information exchange and member networking; an institute for leadership training; a liaison with sister U.S. Hispanic organizations throughout the country; a promoter of public/private partnerships with business and labor; and a partner with Hispanic state or provincial legislators and their associations representing Central and South America.

➤ <https://nhcsl.org/>

LLEGO- National Latino/a Lesbian, Gay, Bisexual, & Transgender Organization

Latino Leadership, Inc.

Latino Leadership, Inc. is a 501(c)(3) nonprofit organization established as a community-based presence in the Greater Orlando Area to develop and administer permanent programs that promote the integration of the Hispanic community into mainstream America.

Our motto is “Reaching out to Our People through Knowledge.” Using “knowledge” as the principal tool, Latino Leadership has delivered essential, timely information to the community. This multifaceted agency’s focus extends from the empowerment of individuals in the democratic process, through nonpartisan voter registration drives and working relationships with government officials, to the enhancement of the Hispanic community in the educational sector.

➤ <http://www.latino-leadership.org/>

Latino Issues Forum

Latino Issues Forum (LIF) was founded in 1987 by a group of distinguished Latino social justice leaders who wanted to fill a void- the need to have a Latino organization, with both research and advocacy capacity, addressing issues not addressed by other Latino organizations. As a new organization, LIF needed to have the flexibility to address issues at the federal, state, or regional level- both in the public and private sector. During its twenty-year history, LIF has tackled a myriad of issues ranging from access to basic bilingual phone services, citizenship, growth management, higher education, and auto insurance. Launched during a very hostile time and given the rapid demographic shifts of the 1980's, a stagnant economy and hostile policies led by conservative administrations at the state and federal level, LIF

needed to be forceful, thoughtful, and opportunistic in creating and seizing opportunities for positive change.

Since then, LIF has demonstrated its ability to advocate for and provide leadership on cutting edge issues that affect the state's Latino population. Today, our approach towards successfully moving forward public policy solutions that address the Latino community's needs is threefold: to research and frame key issues as they impact Latinos, develop fair and equitable public policies and practices, and advocate for policies that promote the well-being of all Latinos in California.

- <https://www.latinopolicyforum.org/about>

Latin American Youth Center

Founded in 1968 and incorporated as a non-profit 501 (c)(3) in 1974 for the purpose of serving immigrant Latino youth, LAYC has grown from a small grassroots recreation center to a nationally recognized organization serving all low-income youth and families across the District of Columbia and in Maryland's Prince George's and Montgomery Counties.

LAYC achieves its mission by operating a regional network of youth centers and public charter schools with a shared commitment to meet young people where they are and help them make a successful transition to young adulthood. LAYC provides multi-lingual, culturally sensitive programs in five areas; Educational Enhancement, Workforce Investment, Social Services, Art + Media, and Advocacy.

- <http://www.layc-dc.org/>

Latin Business Association

Established in 1976 as a private non-profit organization, the Latin Business Association is the country's largest Latino business entity by virtue of total active membership and overall outreach to Latino business owners. This year, LBA celebrates 30 years of commitment and economic impact by creating business growth, providing advocacy and business education. In 1998, the LBA established a non-profit 501(c)(3) Institute (LBAI), generating millions of dollars in procurement and business loans since its inception.

- <http://www.lbausa.com/>

Hispanic Scholarship Fund

Seeking financial support to attend college, a young man wrote a moving letter to the editor of *Hispanic Business Magazine* in which he expressed his disappointment in not finding support from the business executives featured in the magazine. This letter brought attention to the need for a scholarship organization to address the specific barriers facing Hispanic youth in the United States. In 1993, a small group of Hispanic businessmen founded the nonprofit in light of this need.

Since then, the Hispanic College Fund has awarded \$13 million in scholarships to more than 4,800 Hispanic youth and has expanded its programs to include the Hispanic Youth Symposium, a program that inspires Hispanic high school students to attend college; HCF Connections, an online, career-centered network for Hispanic youth; KMI – The Karen Marquez Institute, a leadership development program; and LOFT – Latinos on Fast Track, a professional internship and placement program. These programs help connect successful Hispanic professionals and corporate sponsors to Hispanic College Fund scholars in order to equip students with the vision and resources needed to succeed.

➤ <https://www.hsf.net/>

Hispanic Association of Colleges & Universities

The Hispanic Association of Colleges and Universities (HACU) was established in 1986 with a founding membership of eighteen institutions. Because of HACU's exemplary leadership on behalf of the nation's youngest and fastest-growing population, the Association rapidly grew in numbers and national impact. Today, HACU represents nearly 450 colleges and universities committed to Hispanic higher education success in the U.S., Puerto Rico, Latin America, Spain and Portugal. Although our member institutions in the U. S. represent less than 10% of all higher education institutions nationwide, together they are home to more than two-thirds of all Hispanic college students. HACU is the only national educational association that represents Hispanic-Serving Institutions (HSIs).

➤ <https://www.hacu.net/hacu/>

Hispanas Organized for Political Equality

Founded in 1989, HOPE serves over 3,000 Latinas annually. Programs include the HOPE Leadership Institute, established to train Latina leaders in advocacy skills enabling them to foster healthy communities statewide; the Youth Leadership Through Literacy Program, established to provide Latina teens with the skills necessary for self-empowerment; Financial Success and Financial Success College Edition, an innovative financial literacy program designed for the emerging Latina professional to build her foundation, the established Latina professional to add to

and safeguard her financial investments, and the Latina college student; Latina History Day established to celebrate historical accomplishments of Latinas and to present forums on issues such as health, education, and economic empowerment; Latina Action Day – Sacramento established to mobilize professional, civic, and community Latina leaders from across California to voice concerns at the state level on issues that most impact Latinas and their communities.

- <https://www.latinas.org/>

Greater Washington Hispanic Chamber of Commerce

- <https://www.gwhcc.org/>

Cuban American National Council, Inc.

The Cuban American National Council (CNC) is a non-profit organization providing human services to persons in need from all racial and ethnic groups. CNC assists individuals to become self reliant and builds bridges among America's diverse communities.

- <http://www.cnc.org/>

Center for Immigration Studies

The Center for Immigration Studies is an independent, non-partisan, non-profit research organization founded in 1985. It is the nation's only think tank devoted exclusively to research and policy analysis of the economic, social, demographic, fiscal, and other impacts of immigration on the United States.

- <http://www.cis.org/>

Political Organizations

Center for Puerto Rican Studies

The Centro de Estudios Puertorriqueños/Center for Puerto Rican Studies is a university-based research institute whose mission consists of two components. One is to collect, preserve and provide access to archival and library resources documenting the history and culture of Puerto Ricans. The other is to produce,

facilitate, and disseminate interdisciplinary research about the diasporic experiences of Puerto Ricans and to link this scholarly inquiry to social action and policy debates.

- <https://centopr.hunter.cuny.edu>

Hispanic Association on Corporate Responsibility

Founded in 1986, the Hispanic Association on Corporate Responsibility (HACR) is one of the most influential advocacy organizations in the nation representing 13 national Hispanic organizations in the United States and Puerto Rico. Our mission is to advance the inclusion of Hispanics in Corporate America at a level commensurate with our economic contributions. To that end, HACR focuses on four areas of corporate responsibility and community reciprocity: employment, procurement, philanthropy, and governance.

- <http://www.hacr.org/>

Labor Council for Latin American Advancement

LCLAA was founded in 1972 by local Latino trade union committees to promote participation by Hispanic trade unionists in a more responsive labor movement. LCLAA builds political empowerment of the Latino family, supports economic and social justice for all workers, and promotes greater cultural diversity at the workplace. The challenge for LCLAA is to bring union members together in solidarity, regardless of race or ethnicity. With 65 Chapters throughout the country and Puerto Rico, LCLAA members engage in different creative programs that promote political empowerment, cultural pride, and economic development of Latino workers and their families.

- <http://www.lclaa.org/>

Latin American Educational Foundation

The Latin American Educational Foundation is proud to celebrate 60 years of providing access to higher education for Hispanics in Colorado.

- <http://www.laef.org/>

TechLatino: Latinos in Information Sciences and Technology Association (LISTA)

- <https://techlatino.org/>

League of United Latin American Citizens

LULAC is the largest and oldest Hispanic Organization in the United States. LULAC advances the economic condition, educational attainment, political influence, health and civil rights of Hispanic Americans through community-based programs operating at more than 700 LULAC councils nationwide. The organization involves and serves all Hispanic nationality groups.

Historically, LULAC has focused heavily on education, civil rights, and employment for Hispanics. LULAC councils provide more than a million dollars in scholarships to Hispanic students each year, conduct citizenship and voter registration drives, develop low income housing units, conduct youth leadership training programs, and seek to empower the Hispanic community at the local, state and national level.

In addition, the LULAC National Educational Service Centers, LULAC's educational arm, provides counseling services to more than 18,000 Hispanic students per year at sixteen regional centers. SER Jobs for Progress, LULAC's employment arm, provides job skills and literacy training to the Hispanic community through more than forty-eight employment training centers located throughout the United States. The LULAC Corporate Alliance, an advisory board of Fortune 500 companies, fosters stronger partnerships between Corporate America and the Hispanic community.

➤ <http://www.lulac.org/>

The Mauricio Gastón Institute Latino Community Development and Public Policy

The mission of the Gastón Institute is to inform policy makers about issues vital to the state's growing Latino community and to provide this community with the information and analysis necessary for effective participation in public policy development.

➤ <http://www.gaston.umb.edu/>

Mexican American Legal Defense Fund

Founded in 1968, MALDEF is the nation's leading non-profit Latino legal organization. Often described as the "law firm of the Latino community," MALDEF promotes equality and justice through litigation, advocacy, public policy, and community education in the areas of employment, immigrants' rights, voting rights, education, and language rights.

- <http://www.maldef.org/>

Migrant Legal Action Program

For more than thirty-five years, the Migrant Legal Action Program (MLAP) has provided legal representation and a national voice for migrant and seasonal farm workers, the poorest group of working people in the United States.

MLAP works to enforce rights and to improve public policies affecting farm workers' working and housing conditions, education, health, nutrition, and general welfare. The program works with an extensive network of local service providers.

- <http://www.mlapp.org/>

Minority Business Development Agency

The Minority Business Development Agency (MBDA) is part of the U.S. Department of Commerce and is the only federal agency created specifically to foster the establishment and growth of minority-owned businesses in America. Please review our Mission Statement.

- <http://www.mbda.gov/>

National Alliance for Hispanic Health

The National Alliance for Hispanic Health is the premier science based organization focusing on Hispanic Health. Alliance community based members reach over 15 million Hispanic consumers throughout the U.S. Since 1973, the NAHH has grown from a small coalition of visionary mental health providers to a large, dynamic, and strong group of organizations and individuals. NAHH constituents are its members, the consumers served by its members, and the greater society that benefits from the health and well being of Hispanics. The NAHH has represented all Hispanic groups since its founding, never accepts funds from tobacco or alcohol companies, and is dedicated to community-based solutions.

- <http://www.hispanichealth.org/>

National Association of Latino Independent Producers

The National Association of Latino Independent Producers (NALIP) is a national membership organization that addresses the professional needs of Latino/Latina independent producers. NALIP is the first such effort aimed at Latino production in thirty years, and it is the first to last more than one year and to provide ongoing support for the Latino independent film and video makers. We stand as the premiere

Latino media organization, addressing for nine years the most underrepresented and the largest ethnic minority in the country. NALIP's mission is to promote the advancement, development and funding of Latino/Latina film and media arts in all genres. NALIP is the only national organization committed to supporting both grassroots and community-based producers/media makers along with publicly funded and industry-based producers.

➤ <http://www.nalip.org/>

National Association for Bilingual Education

The National Association for Bilingual Education is the only professional organization at the national level wholly devoted to representing both English language learners and bilingual education professionals. Along with our affiliate organizations in 23 states, we represent a combined membership of more than 20,000 bilingual and English-as-a-second-language teachers, administrators, paraprofessionals, university professors and students, researchers, advocates, policymakers, and parents.

➤ <http://www.nabe.org/>

National Association of Hispanic Journalists

The National Association of Hispanic Journalists (NAHJ) is dedicated to the recognition and professional advancement of Hispanics in the news industry. Established in April 1984, NAHJ created a national voice and unified vision for all Hispanic journalists. NAHJ is governed by an 18-member [board of directors](#) that consists of executive officers and regional directors who represent geographic areas of the United States and the Caribbean. The national office is located in the National Press Building in Washington, D.C. NAHJ has approximately 2,300 members, including working journalists, journalism students, other media-related professionals and journalism educators.

➤ <https://nahj.memberclicks.net/>

National Association of Hispanic Publications

The National Association of Hispanic Publications, Inc. (NAHP, Inc.) is a nonprofit, non-partisan trade advocacy organization representing the leading Spanish language publications serving 41 markets in 39 states, the District of Columbia and Puerto Rico, with a combined circulation of over 23 million.

NAHP was founded in 1982 to promote Spanish language publications, the most effective medium to reach the fast growing Hispanic community. Membership is open to Spanish language and Hispanic owned newspapers, magazines and related media as well as businesses that offer products and services to this market throughout the United States.

➤ <http://www.nahp.org/>

National Association of Latino Elected & Appointed Officials

Established in 1976, the National Association of Latino Elected and Appointed Officials (NALEO) is a 501(c)(4) nonpartisan membership organization whose constituency includes the nation's more than 6,000 elected and appointed Latino officials. The NALEO Educational Fund is the nation's leading 501(c)(3) non-profit organization that facilitates full Latino participation in the American political process, from citizenship to public service. Established in 1981, the NALEO Educational Fund is making significant contributions to the progress of the nation's 45.5 million Latinos.

➤ <http://www.naleo.org/>

National Hispanic Corporate Council

In 1985, a dozen forward-looking executives of FORTUNE 500 companies met to explore the tremendous business potential of the rapidly emerging Hispanic market. These corporate leaders saw an urgent need to develop a Hispanic market information network among major U.S. companies. Thus, the National Hispanic Corporate Council (NHCC) was born. Today, NHCC is a clearinghouse of Hispanic information on Human Resources, diversity, marketing, supplier diversity and community relations and their impact on corporate objectives. It offers training, expertise and counsel in these areas, for its membership, comprised of FORTUNE 1000 and S&P 500 companies.

➤ <https://www.nhcchq.org/>

National Puerto Rican Coalition, Inc.

NPRC's mission is to systematically strengthen and enhance the social, political, and economic well-being of Puerto Ricans throughout the United States and in Puerto

Rico with a special focus on the most vulnerable. In the past 32 years, NPRC has emerged as one of the most respected and effective organizations advocating for the concerns of the Puerto Rican community.

➤ <https://www.facebook.com/National-Puerto-Rican-Coalition-110797765783/>

Statewide Hispanic Chamber of Commerce of New Jersey

The Statewide Hispanic Chamber of Commerce of New Jersey (SHCC), had its beginnings in 1989 with modest volunteer efforts from five local leaders of Hispanic Chamber of Commerce to unite in order to help each other. Since mid 1998, SHCC has become the largest chamber in New Jersey and rated among the top 50 chambers in the Garden State for three consecutive years. SHCC is the Flagship of the Small Business Community and its non-Hispanic membership has grown by thirty-five percent. SHCC is the vehicle to access the Latino community and its formidable purchasing power. SHCC has been actively involved with the U.S. Hispanic Chamber of Commerce.

➤ <http://www.shccnj.org/>

United States Hispanic Chamber of Commerce

Since its inception, the USHCC has worked towards bringing the issues and concerns of the nation's almost 3 million Hispanic-owned businesses to the forefront of the national economic agenda. Throughout its nearly 30-year history, the Chamber has enjoyed outstanding working relationships with international Heads of State, Members of Congress and the current White House Administration. Through its network of more than 200 local Hispanic Chambers of Commerce and Hispanic business organizations, the USHCC effectively communicates the needs and potential of Hispanic enterprise to the public and private sector.

➤ <http://www.usbcc.com/>

United States Hispanic Leadership Institute

The USHLI has developed into one of the most powerful, nationally and internationally recognized Latino organizations in the country by organizing and conducting nonpartisan voter registration and leadership development program in 40 states. Our organization has been able to maintain a stable presence in hundreds of communities over the years by promoting empowerment and civic responsibility. Committed to securing a brighter future for our country, USHLI constantly strives to improve and adapt our society to the ever changing complexion of the nation. As we

move forward, USHLI will continue its mission and is determined to fulfill the promises of the United States in the spirit of Cesar Chavez who always believed, “Si Se Puede”!

➤ <https://www.ushli.org/>

United States-Mexico Chamber of Commerce

The United States-Mexico Chamber of Commerce is the leading bi-national business organization working to build mutually beneficial trade and investment relationships in the Americas. The organization's mission is to promote business between the United States and Mexico.

➤ <http://www.usmcc.org/>

Hispanic Federation

Established in 1990, the Hispanic Federation is a service-oriented membership organization that works with over 90 Latino health and human services agencies to promote the social, political and economic well-being of the Latino community. The Federation's member agencies work in the areas of education, health, elderly services, child care, HIV/AIDS, housing, immigrant services, arts and culture, and economic development. Each year, these agencies serve millions of the northeast region's most underprivileged and vulnerable Latinos.

➤ <http://www.hispanicfederation.org/>

National Day Laborer Organizing Network

NDLON improves the lives of day laborers in the United States. To this end, NDLON works to unify and strengthens its member organizations to be more strategic and effective in their efforts to develop leadership, mobilize, and organize day laborers in order to protect and expand their civil, labor and human rights. NDLON fosters safer more humane environments for day laborer, both men and women, to earn a living, contribute to society, and integrate into the community.

➤ <http://www.ndlon.org/>

Chicanos Por La Causa, Inc.

Chicanos Por La Causa, Inc. (CPLC) is a statewide community development corporation (CDC), committed to building stronger, healthier communities as a lead advocate, coalition builder and direct service provider. CPLC promotes positive

change and self-sufficiency to enhance the quality of life for the benefit of those we serve.

- <http://www.cplc.org/>

Additional Resources

Management Leadership for Tomorrow

Management Leadership for Tomorrow (MLT) is a national non-profit that has made ground-breaking progress developing the next generation of African American, Hispanic and Native American leaders in major corporations, non-profit organizations and entrepreneurial ventures.

- <http://www.ml4t.org/>

The Cultural Connect

Founded in 2005, The Cultural Connect has grown from one weekly e-magazine to five weekly e-magazines, over 600 published interviews of awe-inspiring young professionals, and a fast growing readership in over 100 countries. Each weekly magazine and website delivers accessible, must-read profiles of the professional world's often overlooked population of driven, innovative, progressive and successful under-35 leaders to an expansive subscriber base of up-and-coming individuals of the same type.

- www.theculturalconnect.com

Rutgers Alumni Database

Some of the most rewarding experiences of university life begin at graduation, when former students enter the alumni community. Alumni are among the university's most valued supporters. They participate in many areas of its educational and service missions as well as in special events and programs that enable them to maintain campus friendships and establish new contacts with peers. Responsibility for strengthening the relationship between the university and its more than 370,000 alumni is vested in the Department of Alumni Relations.

- <http://www.alumni.rutgers.edu/>

